



**Town of Middletown
Planning Department**

350 East Main Rd., Middletown RI 02842 (401) 849-4027

MEMORANDUM

To: Paul A. Croce, Chairman
Planning Board Members

From: Rita Lavoie, Principal Planner

Date: July 2, 2021

Re: Planning Board policy regarding continued items

During the planning board's June 2021 meeting, draft policy language for removing items that are repeatedly continued from the Planning Board agenda was presented. The planning board requested the Town Solicitor and the Town Planner to continue revisions to include withdrawal of application instead of tabling the application, giving the Town Planner more discretion, and reducing timeframe for inactivity on an application down to 6 months from the proposed 1 year.

The draft has been sent to the Town Solicitor further revisions will be forwarded to the Planning Board as soon as available.

Please contact me with any questions.

cc. Town Solicitor